

**SPRINGFIELD  
WATER AND SEWER  
COMMISSION**



**FISCAL YEAR 2025  
PROPOSED REVISIONS TO THE  
RULES AND REGULATIONS**

**DRAFT SUMMARY 4-16-2024**

Chairwoman Vanessa Otero  
Commissioner Daniel Rodriguez  
Commissioner Matthew Donnellan

# Springfield Water and Sewer Commission

## Rules and Regulations

Additional Revisions of the Rules and Regulations as of July 1, 2024 are as follows:

### 1. Fiscal Year 2025 Rules and Regulations; Cover Page

DELETE

Commissioner Matthew Donnellan

Commissioner Vanessa Otero

Commissioner Daniel Rodriguez

REPLACE WITH

Chairwoman Vanessa Otero

Commissioner Daniel Rodriguez

Commissioner Matthew Donnellan

### 2. Chapter 3; Section 3.2.11; Hydrants; Item 4:

DELETE

**Use of a Hydrant:** Any use of water from a metered hydrant for purposes other than extinguishing fires shall only occur pursuant to a Hydrant Permit obtained from the Commission. Issuance of any Hydrant Permit shall be at the sole discretion of the Executive Director. The permit must be attached to the Meter at all times during use. Only Hydrant Users, trained by the Commission and put on the approved hydrant operator's list can operate a hydrant. Prior to opening a hydrant the Hydrant User shall become an approved operator and must notify the Commission's designated facility, of location and approximate time of use. The failure to comply with the terms as set forth on the hydrant permit or the unauthorized use of water from a hydrant are violations of these Rules and Regulations which can result in the imposition of a fine or termination of Hydrant Permit in accordance with Section 3.10 of these Rules and Regulations. After issuance of the Hydrant Permit a hydrant Meter may be rented **or purchased** from the Commission as follows:

#### (a) Hydrant Meter Rental:

- A hydrant Meter with a back flow prevention device and pressure reducing valve, as needed, for the operation of the hydrant shall be provided to a Hydrant User upon payment of a deposit in accordance with CHAPTER 5 of these Rules and Regulations. The Commission may provide a hydrant wrench.
- The Hydrant User shall return the Meter, pressure reducing valve, wrench, and the Backflow Prevention Device to a designated maintenance facility as required by the Commission in order to have the Meter read and inspected.



# Springfield Water and Sewer Commission

## Rules and Regulations

### (b) Hydrant Meter Purchase:

- Hydrant Meters will be complete, “hydrant to hose”.
- The cost to purchase the hydrant Meter shall be in accordance with CHAPTER 5 of these Rules and Regulations.
- The cost includes a 3-inch Meter with Backflow Prevention Device, valve, and associated fittings. These are used hydrant Meters and Backflow Prevention Device taken from our rental stock.
- Warrantee - Each hydrant Meter and Backflow Prevention Device will come with a 6-month warranty. If there are any problems with the hydrant Meters and Backflow Prevention Devices in the first 6-months the Commission will repair or replace the hydrant Meters and Backflow Prevention Device.
- Inspections - The Hydrant User will have the Commission inspect each hydrant Meter and back flow preventer annually at a cost in accordance with CHAPTER 5 of these Rules and Regulations
- Water Billing - The Hydrant User shall submit meter readings monthly to the Colton St. Field Services Office to allow the Commission to bill. If readings are not called in, the Commission will send an estimated bill to the Hydrant User.
- Each Contractor will be required to pay any delinquent bills before purchasing a hydrant Meter.
- Hydrant Use Permit Required - The contractor will be responsible to obtain a Hydrant Use Permit for each use from the Commission at 71 Colton Street which will be visible on the Meter at all times.
- The Commission will not issue a permit if the annual meter inspection is not complete or if the contractor is delinquent in payment for water use.
- Permits for Use of a Hydrant are defined in the Commission’s Rules and Regulations and allows the Commission to impose a fine or terminate the Permit for violations of hydrant use policies.

REPLACE WITH

**Use of a Hydrant:** Any use of water from a metered hydrant for purposes other than extinguishing fires shall only occur pursuant to a Hydrant Permit obtained from the Commission. Issuance of any Hydrant Permit shall be at the sole discretion of the Executive Director. The permit must be attached to the Meter at all times during use. Only Hydrant Users, trained by the Commission and put on the approved hydrant operator’s list can operate a hydrant. Prior to opening a hydrant the Hydrant User shall become an approved operator and must notify the Commission’s designated facility, of



# Springfield Water and Sewer Commission

## Rules and Regulations

location and approximate time of use. The failure to comply with the terms as set forth on the hydrant permit or the unauthorized use of water from a hydrant are violations of these Rules and Regulations which can result in the imposition of a fine or termination of Hydrant Permit in accordance with Section 3.10 of these Rules and Regulations. After issuance of the Hydrant Permit a hydrant Meter may be rented from the Commission as follows:

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- A hydrant Meter with a back flow prevention device and pressure reducing valve, as needed, for the operation of the hydrant shall be provided to a Hydrant User upon payment of a deposit in accordance with CHAPTER 5 of these Rules and Regulations. The Commission may provide a hydrant wrench.
- The Hydrant User shall return the Meter, pressure reducing valve, wrench, and the Backflow Prevention Device to a designated maintenance facility as required by the Commission in order to have the Meter read and inspected.

### 3. Chapter 3; Section 3.3.5; Meters and Meter Testing; Item 13:

DELETE

Auxiliary Meters for Underground Irrigation Systems or Approved Process. If Auxiliary Meters are wanted for the purpose of determining water use for underground irrigation systems or approved process use, they may be furnished by the Commission and at the expense of the Owner. Only a Property receiving both water and sewer service from the Commission will be eligible for an Auxiliary Meter. Customers that receive water and sewer service from separate communities will need the approval from both communities to install an Auxiliary Meter. The Owner must have a Licensed Plumber prepare the plumbing in accordance with the Commission's Guidelines and Policies and Material Specifications. The replacement of a frozen, damaged, or missing Auxiliary Meter shall be at the Owner's expense. Any water flow through an Auxiliary Meter that is not used for an underground irrigation system or approved process is considered an attempt to avoid sewer charges and hence meter tampering and subject to penalties as set forth in Section 3.10 and 5.15 these Rules and Regulations.

REPLACE WITH

Auxiliary Meters for Underground Irrigation Systems or Approved Process. If Auxiliary Meters are wanted for the purpose of determining water use for underground irrigation systems or approved process use, they may be furnished by the Commission and at the expense of the Owner. Only a Property receiving both water and sewer service from the Commission will be eligible for an Auxiliary Meter. Properties with water services from other public utilities, that had an auxiliary meter installed by the Commission, will be allowed to continue to receive billing credits towards sewer charges on auxiliary meter use. The Owner must have a Licensed Plumber prepare the plumbing in accordance with the Commission's Guidelines and Policies and Material Specifications. The replacement of a frozen, damaged, or missing Auxiliary Meter shall



# Springfield Water and Sewer Commission

## Rules and Regulations

be at the Owner's expense. Any water flow through an Auxiliary Meter that is not used for an underground irrigation system or approved process is considered an attempt to avoid sewer charges and hence meter tampering and subject to penalties as set forth in Section 3.10 and 5.15 these Rules and Regulations.

### 4. Chapter 4; Section 4.2.6; Meter Testing

DELETE

2. If a Meter Test requested by the Customer reveals that the Meter was over-recording by more than two percent (2%) the Commission shall abate and refund all Meter Test fees. In the event that a Meter is found to be over-recording, the Charges assessed to the Customer by said Meter may be adjusted in proportion to the rate of the over-recording for a period no greater than two years, or to the date of installation of the Meter, or to the date of the disputed meter reading, whichever period is shortest.

REPLACE WITH

2. If a Meter Test requested by the Customer reveals that the Meter was over-recording by more than two percent (2%) in overall accuracy, based on AWWA's M6 Fifth Edition Manual of Water Supply Practices, the Commission shall abate and refund all Meter Test fees. In the event that a Meter is found to be over-recording, the Charges assessed to the Customer by said Meter may be adjusted in proportion to the rate of the over-recording for a period no greater than two years, or to the date of installation of the Meter, or to the date of the disputed meter reading, whichever period is shortest.

### 5. Chapter 5; Section 5.1; Rates

#### 5.1.1 Water Rates

Deleted FY 2024 and replaced with FY 2025. Increased the water rates by 8.5%.

#### 5.1.2 Water Rates for All Bulk Water Haulers

Deleted FY 2024 and replaced with FY 2025. Increased the water rates by 8.5%.

#### 5.1.3 Water Rates for Hydrant Users:

Deleted FY 2024 and replaced with FY 2025. Increased the water rate by 8.5%.

#### 5.1.4 Fire Service Unauthorized Water Consumption

Deleted FY 2024 and replaced with FY 2025. Increased the water rate by 8.5%.



# Springfield Water and Sewer Commission

## Rules and Regulations

### 6. Chapter 5; Section 5.2; Monthly Service Charges

Increased all Monthly Service Charges as follows:

	Fiscal Year 2024	Proposed Fiscal Year 2025
<b>Customer Meter Size</b>		
1/2" & 5/8"	\$2.85	\$3.42
3/4"	\$3.04	\$3.65
1"	\$3.59	\$4.31
1-1/4"	\$4.31	\$5.17
1-1/2"	\$4.31	\$5.17
2"	\$6.34	\$7.61
3"	\$21.19	\$25.43
4"	\$26.69	\$32.03
6"	\$39.51	\$47.41
8"	\$54.19	\$65.03
10"	\$65.19	\$78.23
12"	\$92.69	\$111.23
<b>Fire Service Pipe Size</b>		
2"	\$3.76	\$4.51
4"	\$22.46	\$26.95
6"	\$64.64	\$77.57
8"	\$137.60	\$165.12
10"	\$247.24	\$296.69
12"	\$318.74	\$382.49
<b>Combined Service Meter Size</b>		
2"	\$10.00	\$12.12
4"	\$49.05	\$58.98
6"	\$104.05	\$124.98
8"	\$191.69	\$230.15
10"	\$312.32	\$374.92
12"	\$411.32	\$493.72
<b>Wastewater Service Only</b>		
	\$2.85	\$3.42



# Springfield Water and Sewer Commission

## Rules and Regulations

Effluent Meter		
	\$2.85	\$3.42

**7. Chapter 5; Section 5.4; Allowance Program Discounts**

Increased discount from \$8.25 per month to \$9.00 per month

**8. Chapter 5; Section 5.5; Non-Beneficial Use Allowance**

Increased the Non-Beneficial Use Allowance by 8.5%.

**9. Chapter 5; Section 5.6.12; Hydrant Meter Sale**

**DELETE**

**Hydrant Meter Sale:**

3-inch to 4-inch Hydrant Meter & Backflow Prevention Device	\$2000.00
Annual Inspection	\$150.00 per year

**10. Chapter 5; Section 5.6.24; Shut-off and Turn-on Charges:**

**DELETE**

¾" to 2" Shut off:	\$75.00	\$150.00
¾" to 2" Turn-on:	\$75.00	\$150.00
4" & greater Shut off:	\$150.00	\$225.00
4" & greater Turn-on:	\$150.00	\$225.00

**REPLACE WITH**

¾" to 2" Shut off:	\$75.00	\$150.00
¾" to 2" Turn-on:	\$75.00	\$150.00
<b>3"</b> & greater Shut off:	\$150.00	\$225.00
<b>3"</b> & greater Turn-on:	\$150.00	\$225.00

**11. Chapter 5; Section 5.7; Sewer Rates**

Deleted FY 2024 and replaced with FY 2025.



# Springfield Water and Sewer Commission

## Rules and Regulations

Increased the Residential, Institutional, and Municipal sewer rates by 4.5%.

Increased the Commercial rate to 1.1 times the Residential rate.

Increased the Medical Facility rate to 1.1 times the Residential rate.

Increased the Dry Industry rate to 1.2 times the Residential rate.

Increased the Wet Industry rate to 1.2 times the Residential rate.

Increased the Food Service Establishment (FSE) rate to 1.3 times the Residential rate.

### 12. Chapter 5; Section 5.9; Septage Disposal Rates for All Septage Haulers

Deleted FY 2024 and replaced with FY 2025.

### 13. Chapter 5; Section 5.10; Non-residential surcharges at the SRWTF where applicable

Deleted FY 2024 and replaced with FY 2025. Increased rates by 4.5%.

### 14. Chapter 5; Section 5.14.4; New Water and Fire Service Pipe Fee:

#### DELETE

Single Family Residence	\$50.00
Multi-Family Residence (2 to 4 units)	\$75.00
Commercial up to 3 inch (includes residential 5 units & greater	\$100.00
Commercial 4 inch to 6 inch	\$500.00
Commercial 8 inch and greater	\$1000.00
Commercial 4-inch and greater – Existing Service Modification	\$250.00

#### REPLACE WITH

Single Family Residence	\$50.00
Multi-Family Residence (2 to 4 units)	\$75.00
<b>Municipal</b>	<b>\$75.00</b>
Commercial up to 3 inch (includes residential 5 units & greater	\$100.00





# Springfield Water and Sewer Commission

## Rules and Regulations

Commercial 4 inch to 6 inch	\$500.00
Commercial 8 inch and greater	\$1000.00
Commercial 4-inch and greater – Existing Service Modification	\$250.00



## **CHAPTER 5**

# **SCHEDULE OF RATES, FEES, CHARGES, AND PENALTIES**

# Springfield Water and Sewer Commission

## Rules and Regulations

### CHAPTER 5 SCHEDULE OF RATES, FEES, CHARGES, AND PENALTIES

#### Section 5.1 Rates

##### 5.1.1 Water Rates

	Fiscal Year
Class of Customer	202 <del>5</del>
Residential (per 100 cu. ft.)	<del>\$4.75</del> 5.15
Commercial (per 100 cu. ft.)	<del>\$4.75</del> 5.15
Industrial (per 100 cu. ft.)	<del>\$3.55</del> 3.85
Municipal (per 100 cu. ft.)	<del>\$3.55</del> 3.85

##### 5.1.2 Water Rates for All Bulk Water Haulers:

	Fiscal Year
	202 <del>5</del>
All Water (per 100 cu. Ft.)	<del>\$5.92</del> 6.42
Annual Application/Permit Fee*	\$100.00

\* For all water haulers beginning July 1, 2012.

##### 5.1.3 Water Rates for Hydrant Users:

	Fiscal Year
	202 <del>5</del>
All Water (per 100 cu. Ft.)	<del>\$9.50</del> 10.31

##### 5.1.4 Fire Service Unauthorized Water Consumption:

	Fiscal Year
	202 <del>5</del>
All Water (per 100 cu. Ft.)	<del>\$9.50</del> 10.31



# Springfield Water and Sewer Commission

## Rules and Regulations

### Section 5.2 Monthly Service Charges

	Fiscal Year 202 <u>5</u>
Customer Meter Size	
1/2" & 5/8"	\$ <del>2.853</del> <u>3.42</u>
3/4"	\$ <del>3.043</del> <u>3.65</u>
1"	\$ <del>3.594</del> <u>3.31</u>
1-1/4"	\$ <del>4.315</del> <u>5.17</u>
1-1/2"	\$ <del>4.315</del> <u>5.17</u>
2"	\$ <del>6.347</del> <u>6.61</u>
3"	\$ <del>21.1925</del> <u>25.43</u>
4"	\$ <del>26.6932</del> <u>26.03</u>
6"	\$ <del>39.5147</del> <u>41.41</u>
8"	\$ <del>54.1965</del> <u>53.03</u>
10"	\$ <del>65.1978</del> <u>68.23</u>
12"	\$ <del>92.69111</del> <u>111.23</u>
Fire Service Pipe Size	
2"	\$ <del>3.764</del> <u>5.51</u>
4"	\$ <del>22.4626</del> <u>26.95</u>
<del>6"</del>	\$ <del>64.6477</del> <u>57.57</u>
8"	\$ <del>137.60165</del> <u>126.12</u>
10"	\$ <del>247.24296</del> <u>69.69</u>
12"	\$ <del>318.74382</del> <u>49.49</u>
Combined Service Meter Size	
2"	\$ <del>10.0012</del> <u>12.12</u>
4"	\$ <del>49.0558</del> <u>58.98</u>
6"	\$ <del>104.05124</del> <u>98.98</u>
8"	\$ <del>191.69230</del> <u>15.15</u>
10"	\$ <del>312.32374</del> <u>92.92</u>
12"	\$ <del>411.32493</del> <u>72.72</u>
Wastewater Service Only	
	\$ <del>2.853</del> <u>3.42</u>
Effluent Meter	
	\$ <del>2.853</del> <u>3.42</u>



# Springfield Water and Sewer Commission

## Rules and Regulations

### Section 5.3 Water Drought Surcharge\*:

Drought Condition	Water Surcharge per 100 cu. ft.	Sewer Surcharge per 100 cu. ft.
Phase I	\$0.25	\$0.25
Phase II	\$0.50	\$0.50

\* Requires a vote of the Commission. Surcharge Rate would be charged to all Customers.

### Section 5.4 Allowance Program Discounts:

Disabled Persons, Legally Blind, or Senior:	<del>\$8.259.00</del> per month
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\* At no time shall the per month discount exceed monthly water and sewer charges. If after applying the allowed discount, results in a credit balance to the customer's account that month, the discount will be adjusted to equal the total monthly charges. All credits issued to customers' accounts related to assistance programs offered by the Commission or any other outside agency are non-refundable and non-transferable.

### Section 5.5 Non-Beneficial Use Allowance

Water Charge per 100 cubic feet	<del>\$1.201.30</del>
Sewer Charge per 100 cubic feet	<del>\$0.870.91</del>

### Section 5.6 Miscellaneous Water Fees and Charges

These Fees and Charges cover an average scope of work conditions and the resultant labor, materials, equipment, and / or hired services to complete the work. At the sole discretion of the Commission, work exceeding the average scope of work involving major repairs, restorations, and / or hired services may be billed on a time, material, equipment, and hired service basis.

#### 5.6.1 New Water Main Installations / Extensions Charge:

6"	\$60.00 per foot
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# Springfield Water and Sewer Commission

## Rules and Regulations

8"	\$65.00 per foot
12"	\$75.00 per foot
16"	\$85.00 per foot
24"	\$100.00 per foot

### 5.6.2 Police Officers Charge:

1 Officer	½ day minimum \$275.00 per ½ day
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### 5.6.3 Front Footage Connections Charge reimbursement shall be based on year of install, to be determined by Engineering and Technical Services

### 5.6.4 Connection Charge:

Water Service Pipe Size	Connection Charge
1"	\$500.00
1-1/2"	\$1,500.00
2"	\$2,000.00
4"	\$4,000.00
6"	\$6,000.00
8"	\$8,000.00
10"	\$10,000.00
12"	\$12,000.00
Fire Service Pipe	\$1,000.00



# Springfield Water and Sewer Commission

## Rules and Regulations

### 5.6.5 Discontinuance of Water Service Connection Charge:

	Type of Discontinuance		Evenings, Weekends, & Holidays Type of Discontinuance	
	Basic	Complete	Basic	Complete
Service Size*:				
¾-inch to 2-inch	\$500.00	\$1,500.00	\$750.00	\$2,250.00
Main Size**:				
up to 10-inch	\$1,000.00	\$2,500.00	\$1,500.00	\$3,750.00
12-inch	\$1,200.00	\$3,500.00	\$1,800.00	\$5,250.00
16-inch	\$1,200.00	\$4,500.00	\$1,800.00	\$6,750.00
18-inch to 20-inch	\$1,200.00	\$5,000.00	\$1,800.00	\$7,500.00
24-inch	\$1,200.00	\$6,000.00	\$1,800.00	\$9,000.00
30-inch	\$1,200.00	\$7,000.00	\$1,800.00	\$10,500.00
36-inch	\$1,200.00	\$8,000.00	\$1,800.00	\$12,000.00
42-inch & Greater***	T & M	T & M	T & M	T & M

\* For water services made of copper, galvanized steel, lead

\*\* For water services made of cast iron or ductile iron

\*\*\* T & M shall be billed on a time, material, equipment, and hired service basis

### 5.6.6 Flowable Fill and Concrete Charge:

Minimum Delivery:	3 cubic yards
Flowable Fill Charge:	\$150 per cubic yard

### 5.6.7 Flushing Device 1-inch Replacement Charge: \$350.00

### 5.6.8 Flushing Device 2-inch Replacement Charge: \$750.00

### 5.6.9 Hydrant Work:

Hydrant Repair Charge:	\$500.00
Hydrant Remove and Replace Charge:	\$1900.00
Hydrant Relocation Charge:	\$1000.00 plus \$36.00 per foot



# Springfield Water and Sewer Commission

## Rules and Regulations

### 5.6.10 Hydrant Meter Rental Charges Less Than 2”:

Term	Deposit	Rate
Daily	\$500.00	\$20.00 per day plus consumption
Monthly	\$500.00	\$300.00 per month plus consumption

### 5.6.11 Hydrant Meter Rental Charges 2” and Larger:

Term	Deposit	Rate
Daily	\$1500.00	\$40.00 per day plus consumption
Monthly	\$1500.00	\$600.00 per month plus consumption

### 5.6.12 Hydrant Meter Sale:

3-inch to 4-inch Hydrant Meter & Backflow Prevention Device	\$2000.00
Annual Inspection	\$150.00 per year

### 5.6.13 Paving Charge:

Up to 3” thick	\$10.00 per square foot
3” to 6” thick	\$20.00 per square foot

### 5.6.14 Rock Excavation, Frost Excavation, and Concrete Removal Charge: at cost

### 5.6.15 Tapping Main Charge:

	¾” – 2”	4” – 6”	8” – 12”
Basic:	\$310.00	\$500.00	\$500.00
Complete:	\$560.00	\$1700.00	\$2500.00





# Springfield Water and Sewer Commission

## Rules and Regulations

### 5.6.16 Water and Fire Service Pipe Minimum Installation Charges:

Replacement service	\$500.00
New service up to and including 2" line:	\$500.00
New service 4" line and 6":	\$1700.00
New Service 8" and larger	\$2,500.00

### 5.6.17 Water Service Pipe Installation Charges:

Water Service Pipe Size	Cost per Foot
3/4"	\$35.00
1"	\$35.00
1-1/4"	\$45.00
1-1/2"	\$45.00
2"	\$50.00
4"	\$55.00
6"	\$60.00
8"	\$65.00
10"	\$70.00
12"	\$75.00

### 5.6.18 Fire Service Pipe Installation Charges:

Fire Service Pipe Size	Cost per Foot
4"	\$55.00
6"	\$60.00
8"	\$65.00
10"	\$70.00
12"	\$75.00

### 5.6.19 Meter Testing:

Under M.G.L. Ch.40, S.39 I: (regular hours only):	Per Statute
All other Meter Testing (regular hours only):	\$115.00
Home Owners 62 years and older (regular hours only):	\$25.00



# Springfield Water and Sewer Commission

## Rules and Regulations

Regular Hours  
Monday – Friday  
7 AM to 8 PM

Evenings,  
Weekends,  
and Holidays

### 5.6.20 Frozen Service Charges:

Service Frozen underground, in cellar, or pit, no materials required, no Meter replaced, crew to thaw service only, and during all hours:	\$250.00	\$375.00
	For each Additional Occurrence	
	\$250.00	\$375.00

### 5.6.21 Frozen Meter Replacement Charge (in addition to Frozen Service Charge and during all hours):

½” to 5/8” Meter:	\$290.00	\$290.00
1” Meter:	\$495.00	\$495.00

### 5.6.22 Meter Valve Replacement Charge:

¾” to 1”:	\$120.00	\$180.00
With Repair Work, ¾” to 1”:	\$210.00	\$315.00
1-1/4” to 2”:	\$240.00	\$360.00
With Repair Work, 1-1/4” to 2”:	\$340.00	\$510.00



# Springfield Water and Sewer Commission

## Rules and Regulations

Regular Hours  
Monday – Friday  
7 AM to 8 PM

Evenings,  
Weekends,  
and Holidays

### 5.6.23 Meter Replacement or Auxiliary Meter Installation & Removal Charge:

½” to 5/8” Meter:	\$290.00	\$435.00
½” to 5/8” meter with repair work:	\$340.00	\$485.00
1” Meter:	\$495.00	\$740.00
1” meter with repair work:	\$545.00	\$790.00
1-1/2” Meter:	\$800.00	\$1200.00
1-1/2” meter with repair:	at cost	at cost plus time and a half
2” Meter:	\$1200.00	\$1800.00
2” meter with repair work:	at cost	at cost plus time and a half
Greater than 2”	at cost	at cost plus time and a half
Repair Work with Iron Pipe*	at cost	at cost plus time and a half
Replacement Antenna (any size)	\$85.00	\$130.00
Damaged Transponder Replacement (any size)	\$135.00	\$200.00
Damaged Meter Register Replacement (any size the lesser of either the Meter Replacement Charge or Register Replacement Charge):	\$340.00	\$510.00

\* In Addition to Meter Cost and includes work with Iron Pipe

### 5.6.24 Shut-off and Turn-on Charges:

¾” to 2” Shut off:	\$75.00	\$150.00
¾” to 2” Turn-on:	\$75.00	\$150.00
3/4” & greater Shut off:	\$150.00	\$225.00
3/4” & greater Turn-on:	\$150.00	\$225.00



# Springfield Water and Sewer Commission

## Rules and Regulations

Regular Hours  
Monday – Friday  
7 AM to 3 PM

Evenings,  
Weekends,  
and Holidays

### 5.6.25 Service Line Repair Charges:

¾” to 1” half day (up to 4-hours)	\$800.00	\$1200.00
1-¼” to 2” half day (up to 4-hours)	\$925.00	\$1387.50
¾” to 1” full day (4-hours to 8-hours)	\$1250.00	\$1875.00
1-¼” to 2” full day (4-hours to 8-hours)	\$1375.00	\$2062.50
Greater than 2”	at cost	at cost plus time and a half

### 5.6.26 Water / Sewer Pipe Inspection Charges:

Per inspection or site visit	\$175.00	\$350.00
Multi-day Inspection	\$400.00 per day per Inspector	
Consultant and Legal Review and Inspection:	\$150.00 per hour	

### 5.6.27 Backflow Prevention Device Test Charges:

Backflow Prevention Device Test	\$100.00 per device per inspection
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### 5.6.28 Minimum Appointment Charges:

Per Appointment	\$75.00	\$150.00
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### 5.6.29 Fire Flow Test Fee:

Deposit:	\$100.00	
Fire Flow Test:	\$200.00	\$400.00

### 5.6.30 As-Built Plan Deposit:

Subdivision or water or sewer main extension:	\$5000.00
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# Springfield Water and Sewer Commission

## Rules and Regulations

### Section 5.7 Sewer Rates

	Fiscal Year
Type of Customer	2025
Residential (per 100 cu. ft.)	<del>\$7.51</del> 7.85
Institutional (per 100 cu. ft.)	<del>\$7.51</del> 7.85
Municipal (per 100 cu. ft.)	<del>\$7.51</del> 7.85
Commercial (per 100 cu. ft.)	<del>\$8.26</del> 8.64
Medical facility (per 100 cu. ft.)	<del>\$8.26</del> 8.64
Industry - Dry (per 100 cu. ft.)	<del>\$9.01</del> 9.42
Industry - Wet (per 100 cu. ft.)	<del>\$9.01</del> 9.42
FSE (per 100 cu. ft.)	<del>\$9.76</del> 10.20

### Section 5.8 Average Monthly Wastewater Discharge Amount (in 100 cu. ft.):

Single Family Premise:	10
Two Family Premise:	18
Three Family or more Premise:	24

### Section 5.9 Septage Disposal Rates for All Septage Haulers:

	Fiscal Year
Type of Disposal	2025
All Septage (per gallon)	\$0.11
Leachate *	----
Annual Permit Fee	\$100.00

\* Acceptance of Leachate shall be determined on an individual basis by the Commission's Operations Director. The Disposal Rate shall be determined based on strength.



# Springfield Water and Sewer Commission

## Rules and Regulations

### Section 5.10 Non-residential surcharges at the SRWTF where applicable:

	Fiscal Year
Type of Disposal	202 <u>5</u>
Chlorine (per pound)	<del>\$0.230.24</del>
Total Suspended Solids (per pound)	<del>\$0.400.41</del>
Biochemical Oxygen Demand (BOD5) (per pound)	<del>\$0.580.60</del>
Fats, Oils, and Greases (per pound)	<del>\$0.580.60</del>

### Section 5.11 Miscellaneous Sewer Fees and Charges

Regular Hours Monday – Friday <u>7 AM to 3 PM</u>	Evenings, Weekends, and <u>Holidays</u>
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#### 5.11.1 Sewer Cleaning (per cleaning - Residential Property up to 2 family):

Up to 60 feet:	\$85.00	\$150.00
After first 60 feet to sewer main:	\$120.00	\$220.00

#### 5.11.2 Sewer Cleaning (per cleaning – Residential Property 3 family and greater):

First 60 feet:	\$250.00	\$375.00
After first 60 feet to sewer main:	\$320.00	\$480.00

#### 5.11.3 Sewer Cleaning (per cleaning – Commercial Property):

First 60 feet:	\$250.00	\$375.00
After first 60 feet to sewer main:	\$320.00	\$480.00

#### 5.11.4 Building Sewer Connection New or Replacement Charge:

Minimum Charge:	\$750.00
Installation Charge:	\$50.00 per lineal foot



# Springfield Water and Sewer Commission

## Rules and Regulations

Regular Hours  
Monday – Friday  
7:00 AM to 3:30 PM

Evenings,  
Weekends,  
and Holidays

### 5.11.5 Building Sewer Connection Repair Charge (Residential Property):

Half day	\$800.00	\$1200.00
Full day	\$1250.00	\$1875.00

### 5.11.6 Building Sewer Connection Repair Charge (Commercial, Industrial Property, or three family residential and greater):

Half day	\$1000.00	\$1500.00
Full day	\$1450.00	\$2175.00

### 5.11.7 Video Inspection (regular hours only):

Residential	\$150.00
Commercial, Industrial, or three family residential and greater	\$250.00

## Section 5.12 Industrial Pretreatment Program

Permit Fees – The Executive Director shall establish annual permit fees, calculated retroactively after the close of the fiscal year, to be paid by Industrial Users in the amounts necessary to recover operating costs incurred for implementation of the Industrial Pretreatment Program. The Commission may set different levels of permit fees for various classes of Industrial Users and may adjust such fees on an annual basis to ensure that the industrial pretreatment costs are fully recovered.



# Springfield Water and Sewer Commission

## Rules and Regulations

### Section 5.13 Copies of Commission Documents

5.13.1 Copy of Commission Rules and Regulations: \$20.00

5.13.2 Copy of Commission Guidelines and Policies & Material Specifications: \$25.00

5.13.3 Copy of Commission Material Specifications: \$20.00

### Section 5.14 Application Fees:

5.14.1 Commission Approved Contractor - Application Fee: \$250.00

5.14.2 Commission Approved Contractor - Renewal Fee: \$100.00

5.14.3 New Water and / or Sewer Main Extension Application Fee:

Main Extension covers up to 4 building lots:	\$500.00
Main Extension covers more than 4 building lots:	\$1000.00
Subdivision up to 40 Building Lots ****	\$2500.00
Subdivision greater than 40 Building Lots ****	\$5000.00

\*\*\*\* Application Fee is inclusive of Single and Multi-Family Residences for both water and sewer Application Fees.

5.14.4 New Water and Fire Service Pipe Application Fee:

Single Family Residence	\$50.00
Multi-Family Residence (2 to 4 units)	\$75.00
<u>Municipal</u>	<u>\$75.00</u>
Commercial up to 3 inch (includes residential 5 units & greater	\$100.00
Commercial 4 inch to 6 inch	\$500.00
Commercial 8 inch and greater	\$1000.00
Commercial 4-inch and greater – Existing Service Modification	\$250.00





# Springfield Water and Sewer Commission

## Rules and Regulations

### 5.14.5 New Building Sewer Application Fee:

Single Family Residence	\$50.00
Multi-Family Residence (2 to 4 units)	\$75.00
Municipal	\$75.00
Institutional	\$75.00
Commercial (includes residential 5 units & greater)	\$100.00
Medical Facility	\$500.00
Industry-Dry	\$500.00
Industry-Wet	\$1000.00
Food Service Establishment (FSE) – New Service	\$500.00
FSE – Existing Service Modification	\$50.00
Non-Residential Existing Service Modification (1 to 3 units)	\$50.00
Non-Residential Existing Service Modification (4 units & greater)	\$250.00

**5.14.6 Hydrant Permit Application Fee:** \$50.00

**5.14.7 Temporary Discharge Application Fee:** \$150.00

### 5.14.8 Review Crossing Commission Property:

1. Crossing Commission Owned Property with or without a main and over said main less than 18” deep	\$1,500.00
2. Crossing Commission Owned Property with a main and over said main greater than 18” deep	\$5,000.00
3. Crossing Commission Owned Property with a main and under said main	\$10,000.00



# Springfield Water and Sewer Commission

## Rules and Regulations

### Section 5.15 Penalties

1. Any Person found to be in violation of any provision of CHAPTER 1 of Sewers and Wastewater Treatment or CHAPTER 3 of, Water Supply, Treatment, and Distribution of the Commission’s Rules and Regulations shall be penalized up to one thousand dollars (\$1,000) per violation per day or in accordance with penalties set forth in this Section and in addition shall be liable for any expense, loss, fine assessed, or damage occasioned the Commission by reason of such violation.
2. Lawn Watering during a Mandated No Lawn Watering Ban:
  - (a) 1<sup>st</sup> offense: Written Warning
  - (b) 2<sup>nd</sup> offense: \$100.00
  - (c) 3<sup>rd</sup> offense: \$500.00
  - (d) 4<sup>th</sup> or more offenses: Shut off of service.
3. Shut-off for Non-Payment:
  - (a) Final Notice and Demand Administration Fee \$45.00
  - (b) Shut-off for Non-Payment Fee \$100.00
  - (c) Turn-On Fee \$75.00
4. Late Payment Fee 12% annually applied daily assessed on amounts unpaid after 30-days
5. Commission Approved Contractor Violations:
  - (a) First Offense – 90 days to 1 year suspension from performing work on Commission Water and/or Sewer Facilities plus any applicable fines or costs incurred.
  - (b) Second Offense – 1 year to 3 years suspension from performing work on Commission Water and/or Sewer Facilities plus any applicable fines or costs incurred.
  - (c) Third Offense - Permanently suspended from performing work on Commission Water and/or Sewer Facilities plus any applicable fines or costs incurred.



# Springfield Water and Sewer Commission

## Rules and Regulations

### 6. Meter Tamper Violations:

- (a) If any tampering occurs with Meters or Auxiliary Meters or plumbing that affects Meters or Auxiliary Meters, the damage is the responsibility of the Owner of the Premises and shall be punished by a fine of triple the amount of damages sustained thereby or \$1000.00, whichever is greater. Damages shall include the actual value or estimated value of water used and the cost of labor and equipment to repair and replace.
- (b) The Commission reserves the right to proceed pursuant to M.G.L. ch. 165 § 11, as may be amended, for civil and criminal remedies as provided under statute.
- (c) In addition to (a) and (b) above, the Commission shall remove the Auxiliary Meter and the Owner shall be charged in accordance with Section 5.6.23 of these Rules and Regulations. The Owner will not be allowed to have an Auxiliary Meter installed at the Property of the tampering.

### 7. Non-Sufficient Funds (NSF) Checks Fee:

- (a) A fee of \$25.00 shall be charged to Customers who present a NSF check to pay their outstanding utilities bill. The fee covers the cost to the Customers Service Department of collecting the outstanding debt.

### 8. Penalties for Non-compliance with Septage Disposal Rules

- (a) In addition to paragraph 1 above, failure by the Septage hauler to record the volume of Septage delivered, the Septage hauler shall be charged for the registered volume of the delivery truck as determined by the Commission.
- (b) Violation of Section 1.4.25, by the Septage hauler to wash down Septage discharge area may result in suspension of access privileges and additional charges and penalties in accordance with paragraph 1 above.
- (c) Suspension of access privileges will be at the discretion of the Executive Director.

### 9. Other Administrative Penalties

- (a) Administrative Posting Penalty \$45.00

### 10. Penalties for non-compliance with Hydrant Meter protocols

- (a) Use of Hydrant without a Hydrant Permit
  - i. 1<sup>st</sup> offense: \$100.00



# Springfield Water and Sewer Commission

## Rules and Regulations

ii. Each reoccurring offense: \$1000.00

(b) Use of Hydrant without a Commission approved Fire Hydrant Meter Assembly

i. Three times the estimated usage or \$1000.00, whichever is greater

### 11. Penalties for Fire Service Unauthorized Water Consumption

(a) The Commission shall use detector meter data or estimate unauthorized water consumption and invoice Owner at the rate defined within Section 5.1.4 of these Rules and Regulations.

(b) Any unauthorized water consumption following one year of the initial usage detection will continue to be billed at the rate defined within 5.1.4 of these Rules and Regulations in addition to a \$1000.00 monthly fine.

## Section 5.16 Required Bonds

### 5.16.1 Water Main Extension Bonds:

Water Main Pipe Size	Cost per Foot
6"	\$40.00
8"	\$40.00
10"	\$45.00
12"	\$50.00
16"	\$60.00
24"	\$70.00

### 5.16.2 Sewer Main Extension Bonds:

Sewer Pipe Size	Cost per Foot
8" & less	\$80.00
10"	\$90.00
12"	\$100.00
16"	\$120.00
24"	\$140.00

