



1. Applicant Information and Main Extension Location

Applicant	Service						
<p>_____</p> <p>Print</p> <p>_____</p> <p>Company</p> <p>_____</p> <p>Contact Phone</p> <p>_____</p> <p><i>The undersigned hereby makes application for service from the Springfield Water and Sewer Commission at the herein named premises. The under-signed will assume all expenses of the tap, pipe and other appurtenances in accordance with the schedule of rates and charges as adopted by the Springfield Water and Sewer Commission. Water use and supply are subject at all times to the rules and regulations established by the Springfield Water and Sewer Commission.</i></p> <p>_____</p> <p>Applicant's Signature Date</p>	<p>_____</p> <p>Address, Parcel</p> <p>_____</p> <p>City</p> <p>_____</p> <p>If application is not owner, please submit Owner's Authorization</p> <p>Owner:</p> <p>_____</p> <p>Print Phone</p> <p>_____</p> <p>Billing Address</p> <p>_____</p> <p>City Zip</p>						
<p>*Should a refund of any construction fees be due, they will be sent to:</p> <table style="width: 100%;"> <tr> <td style="width: 40%;">Name/Company</td> <td style="width: 30%;">Address</td> <td style="width: 30%;">Phone #</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> </tr> </table>		Name/Company	Address	Phone #	_____	_____	_____
Name/Company	Address	Phone #					
_____	_____	_____					

2. Project Information: Applicant -See Main Extension Handout for all submittal requirements. Complete information required for technical review to begin.

<input type="checkbox"/> Residential _____ <div style="text-align: center;">Describe Use</div>	<input type="checkbox"/> Commercial _____ <div style="text-align: center;">Describe Use</div>
<input type="checkbox"/> Industrial _____ <div style="text-align: center;">Describe Use</div>	<input type="checkbox"/> Subdivision _____ <div style="text-align: center;">Project Name</div>

3. Application for Sewer Main Extension:

Sewer Main Proposed:

<input type="checkbox"/> New Main	<input type="checkbox"/> Re-Lay Existing Main
<input type="checkbox"/> Combined Sewer Separation	<input type="checkbox"/> Other _____

Comments: _____

Main Size: ☐ 8" ☐ 10" ☐ 12" ☐ 15" ☐ Other _____.

Main Length : _____ **Ft.**

Main Location: _____ (describe extents by cross street)

Future Sewer Service Installation –

<input type="checkbox"/> Residential Lots to be served _____ <input type="checkbox"/> Other: _____	Commercial Lots to be served _____
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Comments: _____



4. Application for Water Main Extension:

New Water Main Size: ☐ 6" ☐ 8" ☐ 10" ☐ 12" Main Length Proposed: _____ Ft.

Main Location: _____ (describe extents by cross street if possible)

Future Water Service Installation –

☐ Residential Lots to be served _____ Commercial Lots to be served _____

☐ Other: _____

5. Sewer and / or Water Main Design (Site) Plan Required: ☐ Draft Main Extension Plan Submitted

6. Fees: Application fees are combined, if water and sewer mains applied for at same time.

1. Water Main Extension Application Fee:

- | | |
|--|--|
| <input type="checkbox"/> (4) lots or < \$500 | <input type="checkbox"/> > (4) lots \$1,000 |
| <input type="checkbox"/> Subdivision up to (40) lots \$2,500 | <input type="checkbox"/> Subdivision > (40) lots \$5,000 |

2. Sewer Main Extension Application Fee: (* No Charge - if water main extension at same time.)

- | | |
|---|---|
| <input type="checkbox"/> (4) lots or < : \$500 or no charge* | <input type="checkbox"/> > (4) lots: \$1,000 or no charge* |
| <input type="checkbox"/> Subdivision up to (40) bldg. lots: \$2,500 or no charge* | <input type="checkbox"/> Subdivision > (40) lots: \$5,000 or no charge* |

Total Fee Due: * \$ _____

*Additional potential fees will be included in the **SWSC Construction Memo** and determined during technical review of application and site plan. Fees to be collected before work is scheduled, may include but not limited to: connection charges, various inspections, main tapping, shut-off/turn-on fees, discontinuance, main installation charges, police details, pavement restoration and flowable fill/concrete charges. See SWSC Rules & Regulations for a complete list of potential fees.

7. Construction Work to be Performed by:

☐ Commission Approved Contractor

Contractor: _____
Name

_____ Office number

_____ Contact Person

_____ Cell number

*It is the responsibility of the service installer to secure all required Roadway Occupancy Permits from Springfield or Ludlow DPW.

This **Service Application shall be void and invalid if work has not commenced within (2) years of applying as authorized by the SWSC.

Commission Use Only

Application Received By: _____
Employee Name / Signature

Payment Confirmation: _____